



HOMEBUILDERS
— SELF INSURERS FUND —

Workers' Comp for Hard Workers

Items required to complete your HomeBuilders SIF Audit **(If Not Using Accounting Software)**

For W-2 Employees (if applicable):

- Quarterly SUTAs for the policy period – with job duties

For Contract Labor/Sub-Contractors (if applicable):

- Bank Statements and check copies for the policy period (if check copies are not provided by the bank, please send check register)

Additional Documentation Required:

- Audit Questionnaire
- Job Duties for all Employees, Contract Laborers, and Subcontractors
- Certificates of Insurance for all insured Subcontractors (NOTE: COI's must cover all dates of payment)